

LANDSCAPE ARCHITECT JOB DESCRIPTION JUNE 09

General

The landscape architect reports directly to the Principal for the landscape practice. The selected candidate would be expected to work independently on projects suitable to their skill level. The position requires that you have demonstrated the capability to meet with clients and to take a brief from them; to advise clients on the suitable approach for meeting their particular requirements, and to be able to work up an accurate budget for submission to clients or as part of tendering for work. The chosen candidate should have demonstrated experience in this area. The candidate will be supported by and advised by the Principle in these areas.

The candidate will be expected to work in the Balham office and to arrive on time and work efficiently. JFA have a 37 hour work week with time off in lieu for overtime. The candidate will be expected to use their time productively in meeting the client requirement and any other job-related matters that the Principal requires of them

Professional

The candidate should be a Part III actively working within P2C or have completed their Part IV qualification. They should therefore have a good understanding of professional practice generally, including practice ethics, UK and European regulations governing landscape and the environment generally, correct procedures for specifying, tendering and monitoring sub-contractors, and some knowledge of the relevant contract law.

Technical – Specification and Sub-Contract

The candidate should have some technical expertise in specifying both hard and soft landscape for producing detailed drawings and specification. They should have a reasonable knowledge of plant material and be confident in specifying species/varieties/growing methodologies and in providing information for successful implementation to contractors. They should have experience in using the NBS for landscape specification but should also be able to write custom specifications. They should also have experience in on-site supervision of specified works.

Design

The candidate should have a good understanding of open space and play area requirements, particularly for housing developments. They should have demonstrable experience in design, and should show some creative flair in responding to design challenges. They should have some knowledge and experience in sustainable design solutions, particularly in Sustainable Urban Drainage Systems (SUDS).

CAD, Drawings and Methodologies

The candidate will need to be technically proficient in computer assisted design. The office is standardised on Auto-CAD, and they will need to demonstrate proficiency in this program. They should also be demonstrably proficient in: Indesign, Photoshop, Sketchup Microsoft works, and NBS Office.

The chosen candidate will have experience in producing: Photomontages for GLVIA, CAD drawings for planning and construction purposes, management plans, and landscape character assessments

New Business.

There is an element of new business required for the position. The candidate will be expected to help prepare marketing material and presentations, and will be expected to be able to make presentations to clients, usually with a senior member of staff present. The candidate will also be expected to identify new business opportunities, to assist in maintaining new business data bases and make some new business telephone calls.

The salary offered will be dependent upon the skills and experience of the successful applicant. The position will have a three month probationary period. Four weeks of annual leave is offered.